**See below for a list of documents to attach to this Petition (This may or may not be a complete list)**

—**these are definitely required**:

 Reside in Panola County or our Court suspended your driver’s license

 Cash or some form of payment will need to be made for court costs and payment of copies to the Court if

you are granted the Occupational Driver’s License. These fees will be explained to you upon filing. At this time, the **filing fees are $46.00**

 File the Petition for Occupational Driver’s License (ODL). The petition MUST be completely and clearly

filled out. It is optional for either Panola JP Court if you wish to file the Order for ODL forms—we use our own forms when the Judge approves or denies the case.

 A certified abstract (Type AR) of your driver’s license record.

 An SR22 from your Insurance company providing proof of current valid auto liability insurance.

 Proof of valid Liability Insurance or full coverage that must remain valid the entirety of the ODL

 Letter of suspension from Austin, or court order suspending your license

 If you are filing the Indigence Affidavit for the court fees, be sure to provide proof of all income in the

home, Any expenses that are listed on the form, proof of Any governmental assistance such as: Medicaid, Food Stamps, etc.

 A Copy of Your Driver’s License

 Money Order for Texas DPS for $10 if one year issuance; $20 if two year issuance of ODL

 Provide any other documentation as requested by the Court for the determination of your case.

 Submit any pertinent information you feel may be helpful to aid in the decision of your case.

**ALSO—ONE or more of these three:**:

 Proof of need to drive: Letter from employer on company letterhead verifying work and schedule,

plus the locations and/or areas that you may perform work in. The letter must be signed and include a good contact number for your employer.; or

 Proof of need to drive: letter or affidavit from yourself detailing why you need to drive; or

 Proof of need to drive: College Schedule showing days, times, hours attending and which campus if they

have multiple campuses; if needed ODL for being a student

[www.TexasLawHelp.org](http://www.TexasLawHelp.org)

Legal Aid 903-758-9123

If you have outstanding reinstatement fees,

**those MUST BE paid, or Austin will not issue an ODL** .

**{PRINT all answers in black or blue ink on this form}**

**EX PARTE** LEAVE CASE# BLANK-CLERK WILL ADD IT

Cause No.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*First Last*

In the Justice Court Precinct \_\_\_\_\_\_

**PANOLA COUNTY, TEXAS**

**PETITION FOR OCCUPATIONAL DRIVER’S LICENSE**

My name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

*First Middle Last*

I am the Petitioner, and I am asking the Court for an Occupational Driver’s License.

I ask the Court to consider the information I have provided below.

Upon approval of this Petition, I ask the Clerk to send a certified copy of the Petition and the Court Order setting out the Judge’s Findings and restrictions to the Texas Department of Public Safety.

**Petitioner’s Personal Information**

1. Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Street Address City*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Texas

*County Zip*

1. Mailing Address *(if different from above)*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Street Address City*

1. Phone Number: (\_\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell(\_\_\_\_)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Date of Birth: \_\_\_\_\_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_\_\_

*Month Day Year*

1. The last four digits of my Social Security Number are: \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_
2. Jurisdiction: (*Check all that apply*.)

▢ Petitioner resides in this County.

▢ The offense for which Petitioner’s license was suspended happened in this county.

▢ This Court convicted Petitioner of an offense under the laws of this state that resulted in

the automatic suspension or cancellation of Petitioner’s license.

**Driver’s License Information**

*Check all that apply and provide requested information.*

1. ▢ I have never held a Texas Driver’s License.

▢ My Texas Driver’s License # is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Expiration date:\_\_\_\_\_\_\_\_\_\_\_\_\_.

▢ My Driver’s License was issued by the State of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

My Driver’s License # is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Expiration date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. Is your license suspended because of a physical or mental disability?  Yes  No

Is your license suspended for non-payment of child support?  Yes  No

Have you had 2 or more occupational driver’s licenses because of a  Yes  No

conviction in the last 10 years?

**Notice to the State if Applicable**

1. If any of the following are applicable, the Clerk of the Court should serve the State with

notice of this Petition as required by the Texas Transportation Code Section 521.243(a).

*(Check all that apply and fill in the blanks.)*

1. My license is suspended under Transportation Code section 521.342. (Conviction of various

offenses of an individual under the age of 21)  Yes  No

*Date of Conviction* \_\_\_\_/\_\_\_\_/\_\_\_\_ *Court of Conviction* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. My license is suspended because I was convicted of:

a. ▢ Criminally Negligent Homicide Penal Code 19.05

b. ▢ Driving While Intoxicated Penal Code 49.04

c. ▢ Driving While Intoxicated with Child Passenger Penal Code 49.045

d. ▢ Flying While Intoxicated Penal Code 49.05

e. ▢ Boating While Intoxicated Penal Code 49.06

f. ▢ Assembling or Operating Amusement Ride While Intoxicated Penal Code 49.065

g. ▢ Intoxication Assault Penal Code 49.07

h. ▢ Intoxication Manslaughter Penal Code 49.08

on \_\_\_\_\_\_\_\_\_\_\_\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of conviction Court of conviction County of Conviction

**Suspension and Charges**

1. Why is your Driver’s License suspended? *(Check all that apply and fill in the blanks):*
2. ▢ I was arrested on *(date)* \_\_\_\_\_\_\_\_\_\_\_ and the breath sample I provided registered

above 0.08.

1. ▢ I was arrested on *(date)* \_\_\_\_\_\_\_\_\_\_\_, and the I did not give a breath sample, as

requested.

Within the past ten (10) years from the date of the arrest that led to your current suspension, have had a suspension for refusal to give a breath/blood sample or providing a sample with a blood alcohol content greater than 0.08 following an

arrest for DWI?  Yes  No

1. ▢ This court convicted me of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on

*(date)*\_\_\_\_\_\_\_\_\_ under cause number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. ▢ A Texas Court determined that I am a “habitual violator of traffic laws.”
2. ▢ A Texas Court ordered me to go to a Driver Education Program, and my license, permit, and/or driving privilege is automatically suspended for 365 days.
3. ▢ Other *(if you did not check any of the above, why is your license suspended or invalid? Be specific.)*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. I have the following criminal charges pending: (Y*ou do not need to list traffic or Class C charges).*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Petitioner’s Essential Need to Drive**

If you’re required to have an interlock device installed on each motor vehicle you own or operate because your license is suspended based on an offense under Penal Code 49.04 – 49.08 or because of a Court order or bond requirement, you do not need to complete Numbers 12, 13, and 14 below.

1. Why do you need an Occupational Driver’s License? *(Check all that apply):*

▢ I need an Occupational Driver’s License to drive to and from my place of work.

Name of Employer #1: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer’s Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer’s Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Days & Hours you work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Job Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Employer #2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer’s Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer’s Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Days & Hours you work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Job Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

▢ I am Self-employed as: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My work address is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

▢ I need to go to and/or transport family members to school. (Fill out below):

School #1 name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School #2 name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

▢ Other (*explain*): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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▢ I drive as part of my work or essential needs throughout the following county(ies).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Driving schedule you are requesting:

Monday TuesdayWednesday Thursday Friday Saturday Sunday

**From: \_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm

**To: \_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm **\_\_\_\_\_\_\_** am/pm

1. If you are asking the Court to allow you to drive for more than 4 hours per day, explain why below:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Petitioner’s Request to the Court**

1. I ask the Court to order the Texas Department of Public Safety to issue me an Occupational Driver’s License to driver for the purposes described above.

I further ask this Court to order the Texas Department of Public Safety to administer any and all tests required for the issuance of said Occupational License.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ▶\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Petitioner’s Name (print) Petitioner’s Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

**Unsworn Declaration Made Under Penalty of Perjury**

As allowed by Section 132.001 of the Texas Civil Practices and Remedies Code, I am filing this Unsworn

Declaration in support of the Petition for Occupational Driver’s License in place of a Verified Petition.\*

My Current Legal Name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. My Date of Birth is \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_.

My Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

I declare under penalty of perjury that all information in this Petition is true and correct. I understand I could be prosecuted for lying on this form.

Formally signed in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ County, Texas on this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (date).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Person Asking for

Occupational Driver’s License

\*Pursuant to Texas Civil Practice and Remedies Code Section 132.001, an unsworn declaration may be used in lieu of a written sworn declaration, verification, certification, oath, or affidavit required by statute or required by a rule, order, or requirement adopted as provided by law. This provision does not apply to an oath of office or an oath required to be taken before a specified official other than a notary public. An unsworn declaration made under this section must be 1) in writing, 2) signed by the person making the declaration as true under penalty of perjury and 3) in substantially the form used above.