

PANOLA COUNTY DISTRICT CLERK

Request for Partial Social Security Number Redaction Pursuant to Government Code 552.147(d)

Please use this form for requesting a partial redaction of a social security number (SSN) contained within a court document. Please allow a reasonable period of time for changes to be in effect per Government Code 552.147(d) (see below).

Government Section 552.147(d) Unless another law requires a social security number to be maintained in a government document, on written request from an individual or the individual's representative the clerk shall redact within a reasonable amount of time all but the last four digits of the individual's social security number from information maintained in the clerk's official public records, including electronically stored information maintained by or under the control of the clerk. The individual or the individual's representative must identify, using a form provided by the clerk, the specific document or documents from which the partial social security number shall be redacted.

NOTE: Under the provisions of Government Code 552.147(d) the SSN may not be redacted where other laws would require the SSN be maintained.

NOTE: Information below will only be used to confirm transaction

To complete this request, please include the following information:

Name: _____

Address: _____

Phone: _____ Email: _____

Social Security #: _____

Requestor's Representative (if applicable):

Name: _____

Address: _____

Phone: _____ Email: _____

Cause Number: _____

Title of Document(s), File Mark Date, & Page No.

Requestor's Signature _____ Date: _____