



# Panola County Clerk Fee Schedule

Effective February 17, 2017

TX Property Code § 11.003, effective Jan. 1, 1982 requires that each grantee's mailing address be in or attached to any document conveying real property executed after Dec. 31, 1981. If address of each grantee is not included, the payment of a penalty filing fee equal to twice the statutory filing fee of such documents with the County Clerk will be required. This fee is in addition to regular filing fees. LGC §191.007(c)(h) provides double the filing fee for the first page if there is not a clearly identifiable heading; LGC § 191.007(e)(h) provides double the filing fee for that page if names are not legibly typed or printed immediately under each signature; and LGC § 191.007(b)(3) requires that the type not be smaller than 8 pt. on a document presented for recording.

## General Fees

### Real Property Recording

Recording Fee - First Page	Local Gov't Code § 118.011(a)(2)	\$	5.00
Records Management and Preservation Fee	Local Gov't Code § 118.011(b)(2)		10.00
Records Archive Fee	Local Gov't Code § 118.011(f)(1)		10.00
Courthouse Security Fee	Local Gov't Code § 291.008(d)		1.00
	Total, First Page	\$	26.00
Each Additional Page or Part of a Page	Local Gov't Code § 118.011(a)(2)	\$	4.00

### Abstract of Judgment

Recording Fee - First Page	Local Gov't Code § 118.011(a)(2)	\$	5.00
Records Management and Preservation Fee	Local Gov't Code § 118.011(b)(2)		10.00
Records Archive Fee	Local Gov't Code § 118.011(f)(1)		10.00
Courthouse Security Fee	Local Gov't Code § 291.008(d)		1.00
	Total, First Page	\$	26.00
Each Additional Page or Part of a Page	Local Gov't Code § 118.011(a)(2)	\$	4.00

### Abstract of Judgment - State Agency

Recording Fee - First Page	Local Gov't Code § 118.011(a)(2)	\$	5.00
Records Management and Preservation Fee	Local Gov't Code § 118.011(b)(2)		10.00
Courthouse Security Fee	Local Gov't Code § 291.008(d)		1.00
	Total, First Page	\$	16.00
Each Additional Page or Part of a Page	Local Gov't Code § 118.011(a)(2)	\$	4.00

### Assumed Name Certificate/Abandonment

Recording Fee	Bus & Comm Code § 71.155	\$	3.00
Records Management and Preservation Fee	Local Gov't Code § 118.011(b)(2)		10.00
Records Archive Fee	Local Gov't Code § 118.011(f)(1)		10.00
Courthouse Security Fee	Local Gov't Code § 291.008(d)		1.00
	Total	\$	24.00

**Cattle Brand or Mark Application / Release of Ownership / Transfer of Ownership**

Recording Fee - One brand/One location	Local Gov't Code § 118.020(a)(9)	\$	5.00
Records Management & Preservation Fee	Local Gov't Code § 118.011(b)(2)		10.00
Records Archive Fee	Local Gov't Code § 118.011 (f)(1)		10.00
Courthouse Security Fee	Local Gov't Code § 291.008(d)		1.00
	Total	\$	26.00
Each Additional Brand Location Recorded at the Same Time		\$	5.00

**Federal Tax Lien / Release of Lien**

Recording Fee	Property Code § 14.005	\$	10.00
Records Management & Preservation Fee	Local Gov't Code § 118.011(b)(2)		10.00
Records Archive Fee	Local Gov't Code § 118.011(f)(1)		10.00
Courthouse Security Fee	Local Gov't Code § 291.008(d)		1.00
	Total	\$	31.00

**Federal Tax Lien Search / Certificate**

Clerk's Fee	Property Code § 14.004(d)	\$	15.00
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*Copies of Liens/Releases Not Included*

**State Tax Lien / Release of Lien**

Recording Fee	Local Gov't Code § 118.011	\$	5.00
Records Management & Preservation	Local Gov't Code § 118.011(b)(2)		10.00
Courthouse Security	Local Gov't Code § 291.008(d)		1.00
	Total	\$	16.00

**Plats/Maps (Oversized)**

Recording Fee	Local Gov't Code § 118.011(c)	\$	45.00
Records Management & Preservation	Local Gov't Code § 118.011(b)(2)		10.00
Records Archive	Local Gov't Code § 118.011(f)		10.00
Courthouse Security	Local Gov't Code § 291.008(d)		1.00
	Total, First Page	\$	66.00
Each Additional Page or Part of a Page		Local Gov't Code § 118.011(a)(2)	\$ 4.00

**UCC-1/UCC-3 1-2 Pages**

Recording Fee	TX Bus & Comm Code § 9.525	\$	15.00
Records Management & Preservation	Local Gov't Code § 118.011(b)(2)		10.00
Records Archive	Local Gov't Code § 118.011(f)		10.00
Courthouse Security	Local Gov't Code § 291.008(d)		1.00
	Total	\$	36.00

**UCC-1/UCC-3 3 or More Pages**

Recording Fee	TX Bus & Comm Code § 9.525	\$	30.00
Records Management & Preservation	Local Gov't Code § 118.011(b)(2)		10.00
Records Archive	Local Gov't Code § 118.011(f)		10.00
Courthouse Security	Local Gov't Code § 291.008(d)		1.00
	Total	\$	51.00

*UCCs are accepted for recording in the Official Public Records of the County Clerk if the collateral is timber, minerals, oil or gas  
UCCs securing other types of collateral are filed with the Secretary of State of Texas (TX Bus & Comm Code § 9.501)*

**Military Discharge (DD214)**

Recording	Local Gov't Code § 192.002(b)	No Charge
Certified Copy	Gov't Code § 603.003	No Charge

**Wills for Safekeeping**

Filing Fee	Local Gov't Code § 118.052(3)(E)	\$	5.00
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**Filing of Public Meeting Notices**

Filing Fee	Local Gov't Code § 118.011(c)	\$	1.00
Courthouse Security Fee	Local Gov't Code § 291.008(d)		1.00
<b>Posting Not Included</b>	<b>Total</b>	<b>\$</b>	<b>2.00</b>

**Filing of Trustee / Foreclosure Sale Notices**

Filing Fee	Property Code § 51.002(f)	\$	2.00
Posting on County Website	Local Gov't Code § 118.011(c)		2.00
Courthouse Security Fee	Local Gov't Code § 291.008(d)		1.00
<b>Posting on Bulletin Board Not Included</b>	<b>Total</b>	<b>\$</b>	<b>5.00</b>

**TABC Beer / Wine Sales Application Certification**

Clerk's Certification Fee	Local Gov't Code § 118.011(a)(3)	\$	5.00
<b>After Certification by City Clerk, if Required</b>			

**Birth Records Search and Certified Copy (Panola County Births Only)**

Search/Certificate/County Clerk Fee	Local Gov't Code § 118.015(a); TX Admin Code § 181.22(a); Health & Safety Code § 191.0045	\$	20.20
Vital Statistics Fee	Health & Safety Code § 191.0045		1.80
Vital Statistics Preservation Fee	Health & Safety Code § 191.0045		1.00
	<b>Total</b>	<b>\$</b>	<b>23.00</b>

**Death Records Search and Certified Copy (Panola County Deaths Only)**

Search/Certificate/County Clerk Fee	Local Gov't Code § 118.015(a); TX Admin Code § 181.22(b)(s); Health & Safety Code § 191.0045	\$	20.00
Vital Statistics Preservation Fee	Health & Safety Code § 191.0045		1.00
	<b>Total</b>	<b>\$</b>	<b>21.00</b>
Each Additional Copy Purchased, same time	Texas Admin Code § 181.22(b); Health & Safety Code § 191.0045	\$	4.00

**Certification of School Census Record**

Clerk's Fee	Local Gov't Code § 118.011(c)	\$	12.00
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**Marriage License**

Marriage License Fee - County	Local Gov't Code § 118.011(a)(7)	\$	30.00
Marriage License Fee - State	Local Gov't Code § 118.011(a)(7)		30.00
Records Management & Preservation Fee	Local Gov't Code § 118.011(b)(2)		10.00
Records Archive Fee	Local Gov't Code § 118.011(f)		10.00
Courthouse Security Fee	Local Gov't Code § 291.008(d)		1.00
Vital Statistics Preservation Fee	Health & Safety Code § 191.0045		1.00
	Total	\$	82.00

Marriage License for Military Personnel Being Deployed (proof required)

Marriage License Fee	Gov't Code § 437.217		No Charge
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**Marriage License with Texas Premarital Education Certificate**

Records Management & Preservation Fee	Local Gov't Code § 118.011(b)(2)	\$	10.00
Records Archive Fee	Local Gov't Code § 118.011(f)		10.00
Courthouse Security Fee	Local Gov't Code § 291.008(d)		1.00
Vital Statistics Preservation Fee	Health & Safety Code § 191.0045(h)		1.00
	Total	\$	22.00

**Declaration/Registration of Informal Marriage**

License Fee - County	Local Gov't Code § 118.011(a)(8)	\$	12.50
License Fee - State	Local Gov't Code § 118.011(a)(8)		12.50
Records Management & Preservation Fee	Local Gov't Code § 118.011(b)(2)		10.00
Records Archive Fee	Local Gov't Code § 118.011(f)		10.00
Courthouse Security Fee	Local Gov't Code § 291.008(d)		1.00
Vital Statistics Preservation Fee	Health & Safety Code § 191.0045(h)		1.00
	Total	\$	47.00

**Certified Copy of Marriage License**

Marriage Record Search Fee	TX Admin Code § 181.22(h)	\$	10.00
Texas Online Fee	TX Admin Code § 181.22(s)		10.00
Vital Statistics Preservation Fee	Health & Safety Code § 191.0045(h)		1.00
	Total	\$	21.00

**Searches (Birth, Death & Marriage - to present; Probate & Criminal - 10 years back)**

Searches, per name, per index	Local Gov't Code § 118.011(c)	\$	5.00
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**Miscellaneous Fees**

Copies Made By Clerk, Per Page	Local Gov't Code § 118.011(a)(4)	\$	1.00
Certification Fee (in addition to cost per page)	Local Gov't Code § 118.011(a)(3)	\$	5.00
Copies of Documents from outside Clerk's Office, per page		\$	0.10
CDs, per week	Local Gov't Code § 118.011(c)	\$	15.00