

REPLY FORM FOR CITATIONS

(Mail to the Justice Court indicated on the citation. Enclose your copy of the Citation with your reply. Enclose a self-addressed, stamped envelope if you need a receipt.)

Name (Print or type as it appears on your driver's license)		Driver's license number
Current Mailing Address		City, State, Zip
		Telephone Number
Citation No.	Date of Citation	Date cited to appear on or before

CHECK ONE:	
___ 1.	I hereby enter a plea of GUILTY and waive appearance for trial. CASHIER'S CHECK OR MONEY ORDER (NO PERSONAL CHECKS ACCEPTED!) in the amount of the fine(s) is enclosed. (Make your remittance payable to " PANOLA COUNTY " and mail to the appropriate court indicated on the citation.)
___ 2.	I hereby enter a plea of NOLO CONTENDERE / NO CONTEST and waive appearance from trial. CASHIER'S CHECK OR MONEY ORDER (NO PERSONAL CHECKS ACCEPTED!) in the amount of the fine(s) is enclosed. (Make your remittance payable to " PANOLA COUNTY " and mail to the Court indicated on the citation.)
___ 3.	I hereby enter a plea of NOT GUILTY and request the Court advise me of my trial date by mail. (YOU WILL NEED TO POST A \$500.00 APPEARANCE BOND!)
NOTE:	JUVENILES 16 & UNDER MUST CONTACT THE COURT WITH PARENT OR GUARDIAN. (MINORS ALCOHOL RELATED MUST BE ACCOMPANIED BY A PARENT OR GUARDIAN.)

Signature

Date

Fine Amount

(MAIL THE FORM ABOVE WITH FINE OR NOT GUILTY PLEA TO THE COURT INDICATED ON THE CITATION.)

(MAIL THE FORM BELOW TO THE COURT INDICATED ON THE CITATION.)

REQUEST FORM FOR DRIVING SAFETY COURSE (FAILURE TO REMIT THIS FORM ON OR BEFORE YOUR APPEARANCE DATE WILL RESULT IN INELIGIBILITY FOR THE COURSE.)

Please indicate True or False next to the statements listed. If any are False, you are NOT eligible for the Driving Safety Course and you must refer to the above form.

	I hereby plead _____ NOLO CONTENDERE or _____ GUILTY.
	I possess a valid TEXAS driver's license or permit.
	I have NOT taken a driving safety course in lieu of paying a fine during the past 12 months.
	I am NOT in the process of taking a driving safety course to dismiss another offense.
	I have NOT completed a driving safety course that is not yet reflected on my driving record.

	I understand I CANNOT take the driving safety course in lieu of paying the fine if I am accused of speeding 25 miles an hour or more over the posted speed limit. (CDL violators are not eligible for a Driving Safety Course)
	I ENCLOSE proof of Financial Responsibility (insurance). (A photocopy is acceptable -- NO ORIGINALS PLEASE!!)
	I ENCLOSE a money order or cashier's check made payable to PANOLA COUNTY indicated on the citation in the amount of \$108.00.
	I ENCLOSE a self-addressed, stamped envelope in which the Court will mail me an application for a certified copy of my driving record which I will send to Austin with the proper fee as required by law.
	I understand that I am responsible for completing a D.P.S. approved Driving Safety Course and remitting the proper completion certificate to the Court before the expiration of the 180 day extension.
	I understand that this form must be NOTARIZED.

IF YOU HAVE COMPLIED WITH THE ABOVE REQUIREMENTS, YOU ARE ELIGIBLE FOR THE COURSE, AND ARE RESPONSIBLE FOR COMPLETING AN APPROVED COURSE AND REMITTING THE COMPLETION CERTIFICATE TO THE COURT BEFORE THE EXPIRATION OF THE 90-DAY EXTENSION.

SIGNATURE

SWORN TO AND SUBSCRIBED BEFORE ME this the _____ day of _____, 200____.

(SEAL)

NOTARY PUBLIC

Name (Print or type as it appears on your driver's license)		Driver's license Number
Current Mailing Address		City, State, Zip
		Telephone Number
Social Security Number	Race / Sex	Date of Birth
Citation Number	Date of Citation	Date Cited to Appear on or Before

CHECKLIST:

When requesting the Driving Safety Course, make *SURE* you have included the following items:

- 1 The COMPLETED, NOTARIZED Request Form for Driving Safety Course as printed above.
- 2 A cashier's check or money order in the amount of \$108.00, Payable to "PANOLA COUNTY."
- 3 A copy of your financial responsibility (insurance), Valid TEXAS driver's license
- 4 A self-addressed, stamped envelope, so the court can mail you the forms to send to Austin for a copy of your driving record and further instructions.