

## **MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY**

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 9<sup>TH</sup> DAY OF NOVEMBER, 2009, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### **OPEN MEETING:**

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### **PERSONNEL**

- a. To record the employment of Daniel Jones as a Detention Officer with the Panola County Sheriff's Department effective October 30, 2009 at the rate of \$11.00 per hour.
- b. To record the resignation of Jeremy Nagle as a Detention Officer with the Panola County Sheriff's Department effective October 27, 2009.
- c. To record the separation of employment for Elton Broaddus, a Seasonal Operator with the Panola County Road and Bridge Department, Precinct #4, effective November 5, 2009.

## **ROAD & BRIDGE**

- a. To approve and record a request by South Murvaul Water Supply Corporation to cross under Panola County Road #175 with a 2" line.
- b. To approve and record a request by Conoco Phillips Company to cross under Panola County Road #130 with a 3" Fiberspar Pipe line.

## **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of October, 2009.
- b. To authorize the County Auditor to advertise for sealed bids for the purchase of Aviation Gasoline 100LL and Jet A Fuel for the Panola County Airport - Sharpe Field. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened December 14, 2009 at 9:00 o'clock a.m.
- c. To record the Panola County Criminal District Attorney's Chapter 59 Asset Forfeiture Report for the period September 1, 2008 through August 31, 2009.
- d. To approve and record 2009 Budget Amendment No. 13.
- e. To approve and record 2009 Budget Amendment No. 14.

## **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): 123<sup>rd</sup> Judicial District Court Coordinator Erin L. Johnson; Panola County Deputy Clerk LaVona White; Panola County Judge David Anderson; Childrens Protective Service Board Chairman Paulette Goree; and Childrens Protective Service Board Secretary Gloria Adams.
5. To approve Road & Bridge requisitions and to approve payment of current Panola County bills as presented on vouchers prepared and submitted by the County Auditor.
  6. To open sealed bids for electrical repairs, maintenance and installation work. Bids may be awarded at a future meeting of the Court.
  7. To open sealed bids for housekeeping services for Panola County Courthouse, Annex, Judicial Center, Panola County Sheriff's Department, Panola County Detention Center, Juvenile Probation Offices, Exposition Center, and National Guard Armory. Bids may be awarded at a future meeting of the Court.
  8. To open sealed bids for Microfilming, Indexing, Re-indexing, Digitizing, Recording, Redaction Services, Re-creation, High Speed Digital Conversion, Computer Hardware, Index Books Re-creation, Full Service Indexing for Land Records and

other records purchased for the office of the County and District Clerk. Bids shall also include Importing/linking Previously Filed Images to the Computer and Internet Site, Imaging Retrieval-Internet Service Going Forward, Cashiering/indexing-duplex Prints; Generic Indexing Package/Commissioner's Court Package, Marriage License, Court Minutes, Vital Statistics Software, Scanning Process-Image Retrieval for Microfilm Back-up, Microfilm Conversion to Digital Images, Permalife Paper-24 .Lb Paper with Rounded Corners and Hole Punch to Desired Size of County's Volumes for the Office of County Clerk. Bids may be awarded at a future meeting of the Court.

9. To approve the Holiday Schedule for 2010.
10. To discuss and act upon adopting Order #2009-12 claiming an exemption from competitive bidding for Fiscal Year 2010 for medical treatment for various offenders housed in the Panola County Detention Center and for indigent residents who qualify pursuant to Texas Local Government Code, Section 262.024(a)(2) and (4).
11. To discuss and act upon adopting Order #2009-13 claiming an exemption from competitive bidding for Fiscal Year 2010 for electric power, gas, water, and other utility services.
12. To discuss and act upon adopting Order #2009-14 claiming exemptions from competitive bidding and competitive proposal requirements for Fiscal Year 2010 for food purchases for the Panola County Detention Center.
13. To recast the County's 1023 votes by Resolution for candidate(s) for the Panola County Appraisal District's Board of Directors for the 2010-2011 term.
14. To cast the County's 33 (Special) votes by Resolution for candidate(s) for the Panola County Appraisal District's Board of Directors for the 2010-2011 term.
15. To discuss and act upon proclaiming November, 2009 as Home Care and Hospice Month in Panola County.
16. To approve and record an increase in salary to \$14.25 per hour for Kevin Lawless, an Operator with the Panola County Road and Bridge Department, Precinct #3, effective November 10, 2009.
17. To approve and record an increase in salary to \$14.25 per hour for Jason Harrison, an Operator with the Panola County Road and Bridge Department, Precinct #3, effective November 10, 2009.
18. To discuss and act upon approving a quote from MG Cleaners, LLC for pressure washing sidewalks at north and south ends of Courthouse and front of Courthouse.
19. To appoint Tabitha McLemore as Democratic Election Judge for Voting Box #1 (College).
20. To adopt 2009 Payment Schedule for Election Workers.

21. To discuss and act upon approving the purchase of one (1) backhoe through HGAC for the Panola County Road and Bridge Department, Precinct #4, for the Fiscal Year 2010.
22. To discuss and act upon non-renewal or termination of any leases at the Panola County Airport - Sharpe Field between Panola County and James Swilley.

**A D J O U R N M E N T**

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 5<sup>TH</sup> DAY OF NOVEMBER, 2009 AT \_\_\_\_\_ O'CLOCK P.M.

\_\_\_\_\_  
CLARA JONES, COUNTY CLERK  
PANOLA COUNTY, TEXAS  
By: \_\_\_\_\_, Deputy

I, CLARA JONES, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 5<sup>TH</sup> DAY OF NOVEMBER, 2009 AT \_\_\_\_\_ O'CLOCK P.M.

\_\_\_\_\_  
CLARA JONES, COUNTY CLERK  
PANOLA COUNTY, TEXAS  
By: \_\_\_\_\_, Deputy