

MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 12TH DAY OF OCTOBER, 2009, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the appointment of Scott Jones as a Reserve Deputy with the Panola County Sheriff's Department effective September 30, 2009.
- b. To record the return from military active duty of Justin Garza, a Detention Officer with the Panola County Sheriff's Department, effective October 6, 2009.

ROAD & BRIDGE

- a. None.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of September, 2009.
- b. To authorize the County Auditor to advertise for sealed bids for electrical repairs, maintenance, and installation work for all county owned buildings for the year. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 9, 2009 at 9:00 o'clock a.m.
- c. To authorize the County Auditor to advertise for sealed bids for housekeeping services for Panola County Courthouse, Annex, Judicial Center, Panola County Sheriff's Department, Panola County Detention Center, Juvenile Probation Offices, Exposition Center, and National Guard Armory. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 9, 2009 at 9:00 o'clock a.m.
- d. To authorize the County Auditor to advertise for sealed bids for Microfilming, Indexing, Re-indexing, Digitizing, Recording, Redaction Services, Recreation, High Speed Digital Conversion, Computer Hardware, Index Books Re-creation, Full Service Indexing for Land Records and other records purchased for the office of the County and District Clerk. Bids shall also include Importing/linking Previously Filed Images to the Computer and Internet Site, Imaging Retrieval-Internet Service Going Forward, Cashiering/indexing-duplex Prints; Generic Indexing Package/Commissioner's Court Package, Marriage License, Court Minutes, Vital Statistics Software, Scanning Process-Image Retrieval for Microfilm Back-up, Microfilm Conversion to Digital Images, Permalife Paper-24 .Lb Paper with Rounded Corners and Hole Punch to Desired Size of County's Volumes for the Office of County Clerk. Bids to be opened November 9, 2009 at 9:00 a.m. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas.
- e. To record copy of 123rd Judicial District Community Supervision and Corrections Department's Minutes of Meeting held August 4, 2009; 123rd Judicial District Adult Drug Court FY-2010 Budget Adjustment #1; and to record written statement containing date, time and place said proposed budget adjustment will be finalized and approved.
- f. To ratify and record Appendix C AT&T Managed Internet Service End User Services Agreement; Department of Information Resources Communications Services Division Service Agreement; Customer Information Form; and Managed Internet Service Circuit Order Form.

- g. To record Deputation and Oath of Office forms for Panola County Sheriff's Department Reserve Deputy Scott Jones, Panola County Sheriff's Department Detention Deputy Matthew Goree, Panola County Sheriff's Department Detention Deputy Brenda Jackson, Panola County Sheriff's Department Detention Deputy Ivan Tatum, and Panola County Sheriff's Department Administrative Deputy Heather Green.
- h. To approve and record Panola County Investment Report for 3rd Quarter Fiscal Year 2009.
- i. To authorize the County Auditor to advertise for sealed bids for Installation and Maintenance of Computers and High-Speed Internet Network Equipment for all County Facilities. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened November 9, 2009 at 9:00 o'clock a.m.
- j. To approve and record 2009 Budget Amendment No. 11.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Sheriff's Department Detention Deputy Albert Garza; Panola County Indigent Healthcare Assistant Karen Gaddy; and Panola County Sheriff's Department Communications Officer Melissa Poindexter.
5. To approve Road & Bridge requisitions and to approve payment of current Panola County bills as presented on vouchers prepared and submitted by the County Auditor.
 6. To open sealed bids for the purchase of crushed limestone for use by the Panola County Road and Bridge Department. Bids may be awarded at a future meeting of the Court.
 7. To discuss and act upon closing Panola County Road #4571.
 8. To discuss and act upon adopting Order #2009-09 claiming an exemption from competitive bidding for Juvenile Residential, Detention, and Treatment Placement Services through August 31, 2010.
 9. To discuss and act upon adopting Order #2009-10 claiming an exemption from competitive bidding for Juvenile Counseling Services through August 31, 2010.
 10. To discuss and act upon adopting Order #2009-11 claiming an exemption from competitive bidding for Chemical Dependency Counseling Services through August 31, 2010.
 11. To discuss and act upon proclaiming October, 2009 as Domestic Violence

Awareness Month in Panola County.

12. To discuss and act upon a change in status of employment for Michael Harrison from Seasonal Operator with the Panola County Road and Bridge Department, Precinct #3 to Truck Driver with the Panola County Road and Bridge Department, Precinct #3 effective September 29, 2009 at the rate of \$10.85 per hour.
13. To discuss and act upon approving an Engagement Letter from Robinson & Payne, P.L.L.C. for the Panola County Sheriff's Department and Panola County Constables' Offices Proceeds of Criminal Asset Forfeiture Reports for the year ended December 31, 2009.
14. To discuss and act upon approving an Engagement Letter from Robinson & Payne, P.L.L.C. for the Criminal District Attorney's Chapter 59 Asset Forfeiture Report for the period September 1, 2008 through August 31, 2009.
15. To discuss and act upon adopting Resolution #2009-06 with regards to the Energy Efficiency and Conservation Block Grants Program; and to authorize the County Judge to execute Notification of Intent form to receive allocated funds.
16. To discuss and act upon adopting Resolution #2009-07 with regards to the Indigent Defense Formula Grant Program.
17. To ratify East Texas Council of Governments FY 2009 Grant Allocation Request; and to approve Texas Division of Emergency Management 2009 Sub-Recipient Agreement for Panola County.
18. To appoint Brenda Roquemore as Democratic Election Judge for Voting Box #7 (DeBerry) to replace Margie Gibbs who has retired.
19. To appoint Mary Head as Democratic Election Judge for Voting Box #14 (Gary) to replace Jean Heaton who has retired.
20. To discuss and act upon creating the following position changes for the following personnel with the Panola County Sheriff's Department: Heather Green from Secretary to Secretary Deputy; Albert Garza from Asst. Jail Administrator-Sergeant to Asst. Jail Administrator-Sergeant Deputy; Tina McMullen from Detention Officer to Detention Officer Deputy; Brenda Jackson from Detention Officer to Detention Officer Deputy; Matthew Goree from Detention Officer to Detention Officer Deputy; and Ivan Tatum from Detention Officer to Detention Officer Deputy.
21. To discuss and act upon designating within twelve feet of the public entrances to the Panola County Courthouse as Non-Smoking Areas.

A D J O U R N M E N T

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 8TH DAY OF OCTOBER, 2009 AT _____ O'CLOCK P.M.

CLARA JONES, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: _____, Deputy

I, CLARA JONES, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 8TH DAY OF OCTOBER, 2009 AT _____ O'CLOCK P.M.

CLARA JONES, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: _____, Deputy